

# Notice Regarding School Entrance Preparation Expense Subsidy

## Applications (School Expense Subsidies)

The Yokohama City government provides a school entry preparation expense subsidy for guardians of children entering an elementary school in Yokohama City who require assistance in funding their child's education. Note that subsidy payments may not be made depending on your income level. Persons submitting an application are requested to fill out the application form and transfer account details form, and bring these documents to the elementary school your child is due to attend. School entrance preparation expense applications can also be submitted after your child has entered the school.

### 1. What are School Entrance Preparation Expenses?

This subsidy is provided to assist guardians of children entering elementary school in covering necessary school entrance expenses, such as the purchase of school satchels, etc. (This involves a screening process for reviewing the income level of the applicant, etc.)

<b>(1) Available Payments</b>	63,100 yen	(This figure is only intended as a general reference.)
<b>(2) Payment Period</b>	December, 2023	
<b>(3) Means of Receipt</b>	Bank transfer	
<b>(4) Notification of Screening Results</b>	Guardians will be notified of payment approval/non-approval results.	

### 2. Persons Eligible to Receive School Entrance Preparation Expenses (Persons who have submitted a similar application to another municipality are not eligible to receive payments.)

- (1) Persons whose public assistance payments were terminated from April 2022
- (2) Persons who are currently receiving a child-rearing allowance
- (3) Persons whose total income for 2022 does not exceed the base income criteria set

[Amount of Income]

Number of family members	2	3	4	5	6	7	8	9	10
Net income (in 10,000s of yen)	250	303	344	396	442	500	548	598	628

\* Persons facing difficulties due to special circumstances are asked to inquire for more details regarding their eligibility.

**\* Persons Eligible for Subsidies Under Items 2(2) or (3)**

- **Persons who consent to the Yokohama City Board of Education verifying their income, etc.**

➡ **Affix your seal or sign this application form.**

(Persons who live in Yokohama City who are receiving a child-rearing allowance or have filed a tax return are not required to attach documentary proof of income.)

- **Persons who do not consent to the Yokohama City Board of Education verifying their income, etc.** ➡ **You are required to submit documentary proof of your income.**

(If you do not consent to an income check, or if you give your consent but the Board of Education is unable to perform said confirmation for some reason, you may be asked to provide the documentary proof described above.)

**Documentary Proof**

**2(2) Persons who are currently receiving a child-rearing allowance**

A copy of your Certificate of Child-rearing Allowance (*jido fuyo teate shomeisho*)

**2(3) Persons whose total income for 2022 does not exceed the base income criteria set**

- Record of tax withholding (*gensen choshuhyo*, issued by your employer).
- Certificate of municipal and prefectural resident's tax payment/exemption (*shiminzei kenminzei kazei (hikazei) shomeisho*, issued by your ward office's Tax Division).
- Copy of your income tax return form (*kakutei shinkokusho*, taxpayer's copy with a stamp of receipt from a tax office).
- Notice of amount of municipal and prefectural resident's taxes collected by special collection (*shiminzei kenminzei tokubetsu choshu zeigaku tsuchisho*, issued by your ward office via your employer).
- Notice of finalized amount of municipal and prefectural resident's tax payable (*shiminzei kenminzei zeigaku kettei nozei tsuchisho*, sent by your ward office around May each year).

\* If you are unable to obtain the appropriate certificate(s) or if your current income differs from the previous year, your latest salary payment slip will suffice.

\* If you wish to apply for a subsidy under 2(3) above, please submit documents for all income earners in your household. Documents are not needed, however, for people who work part-time and are registered for tax purposes as a dependent of the main income earner.

### [Important Notes]

- \* Persons who have attached the abovementioned documentary proof or have consented to income checks may still be requested to submit further documents at a later date if, for some reason, the Board of Education cannot verify your income. (For example, in cases of a divorce or loss of employment, instances where a tax declaration has not been made, or when submitting a tax return under an alias, etc.)
- \* Applications where the Board of Education cannot verify the household status will be considered ineligible. Please resubmit an application after your child enters elementary school.
- \* When changing schools or home address, make sure to notify the school to which this application was submitted. Note that payments may be withheld if such notice is not provided.

### **3. How to Apply**

<Application period> Wednesday, October 25, 2023 ~ Tuesday, November 7, 2023

<Place to submit application> The elementary school your child is due to enter

<Necessary documentation> (1) FY2024 School Entrance Preparation Expense Application Form  
(2) Application for Receipt of FY2024 School Entrance Preparation Expenses and Bank Transfer Application Form  
(3) Documentary proof (copies permitted) (only for those persons not signing or affixing their seal of consent)

### **4. Inquiries**

- Yokohama City Board of Education, School Support and Regional Cooperation Division,  
School Attendance Section

(FAX 045-681-1414)

(E-MAIL [ky-shuugaku@city.yokohama.jp](mailto:ky-shuugaku@city.yokohama.jp))

- The elementary school your child is due to enter